



NEW HAVEN PUBLIC SCHOOLS

Head Start Board of Education Subcommittee Meeting

Minutes

Date: Thursday, August 22, 2024 Time: 4:00-5:00 p.m.

Location: Virtual meeting via Zoom

Meeting ID: 838 510 3130

Attendees: Mary Derwin, Director Head Start

Matthew Wilcox, BOE Head Start Chairperson

Vanessa Diaz Valencia, Director Early Learning

Call to Order

The meeting was called to order at 4:04 p.m.

Introductions /Announcements

The changes to Head Start Program Performance Standards were approved by Congress.

Some changes are effective immediately and others have timelines for implementation spanning seven years.

Changes support increases in staff wages for all. Teaching staff to be compensated similar to certified teachers based on years of service and degrees. Requires groups and incremental steps. Strong emphasis on mental health supports for staff, children, and families.

Review and approval of July 18, 2024, Subcommittee Meeting Minutes

The meeting minutes were approved without amendments.

Student Data

- Enrollment Report-Currently 82 applications in processing
- Central Office Enrollment process and communication is effective and efficient

Current Enrollment

- Total / Grantee 64% of capacity of 438, 157 seats available
- Dr. Mayo 67% of capacity of 255, 84 seats available
- Fair Haven 73% of capacity of 30, 8 seats available
- Lincoln Bassett 18% of capacity of 34, 28 seats available
- Martinez 63% of capacity of 51, 19 seats available
- Truman 88% of capacity of 34, 4 seats available
- F.A.M.E. 24% of capacity of 17, 13 seats available
- Hill Central - 94% of capacity of 17, 1 seat available



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OHS updates

CT Head Start Enrollment meeting – September 30, 2024

Grant Conditions/ Requirements:

Environmental Safety and Screening and Certification- Mrs. Derwin and Ms. Hernandez will visit all sites and conduct within 45 days- create plan of improvement if needed

Governance Survey and Certification- within 75 days- Mr. Wilcox suggested trainings that are online and self -paced to provide flexibility to working BOE members.

Updates:

- Status of meetings for this school year-Early Childhood vs. Head Start- Vanessa will write memo for Board of Education members
- Bed bug policy-CABE- Mr. Wilcox researched, there is a no exclusion policy for lice, but nothing specific to bedbugs.
- MOU with New Haven Health Department-Attorney Alexiades working on this with Mrs. Derwin
- Collective Bargaining Units-actions and negotiations- no job descriptions have been approved

Staffing needs and positions-Family Advocates (five positions vacant)

- ERSEA Coordinator
- Family Engagement Coordinator
- Compliance Manager
- Nurse

Layoffs/Eliminated Positions-

- Social Workers
- Assistant Social Service Coordinator
- Health Coordinator -pending
- Two staff transferred within District

Finance

- Finalized PO's- ReadyRosie, TS Gold, Kindersystems, Zoom
- Pending Agreements-Clifford Beers-Mental Health (understaffed by one MHC)
Cornell Scott- School based Health Clinic (understaffed APRN)
- Pending one -time set up funds' approval

Adjournment

The meeting was adjourned at 5:11 p.m.